

## eTAMS Visual Guide

How to log Elective PD

1. Click on 'Maintenance of Accreditation' and then click on 'Elective PD'.

NSW   Education Standards Authority			<b>etams</b> Teacher accreditation
Luke zTestacct NSW School Add/Update Employment History	WELCOME TO ETAMS		🕑 eTAMS Help
View or edit your profile Sign out Your dashboards	Your dashboards		
Profile ^ My Finances ^ Proficient Teacher ^	Teacher PD	Search	MAINTENANCE
Accreditation ^ Maintenance of ~ Accreditation	bours Summary	PD Courses	Proficient Teacher Due by 13/06/2022
Elective PD Port of the sector Submit Maintenance	View Reports		

2. Click the 'Add Elective PD' button.

Manage Elective Professional Development							📙 PD Progress Report	
, ,				$\mathbf{i}$		Н	ow to log I	Elective PD?
• Please use this page to add, edit and/or remove your elective professional development activities. You can also view your elective professional development from past maintenance of accreditation periods.								
PT Maintenance T (13/	06/2015-12/0 🗸		Search		•	ų	+ Add	Elective PD
Activity name	Activity type	PD type	Start date	End date	Duration	Status		
Activity name	Activity type Integrating ICT into teaching practice	PD type Elective PD	Start date 9/02/2021	End date 9/02/2021	<b>Duration</b> 01:30	Status Completed	EDIT	REMOVE
Activity name Course NSW Education Conference	Activity type Integrating ICT into teaching practice Conference	PD type       Elective PD       Elective PD	Start date           9/02/2021           8/04/2019	End date 9/02/2021 8/04/2019	Duration           01:30           8	Status Completed Completed	EDIT	REMOVE

3. Complete the following fields under Add New Elective Activity: Activity Name, Activity Type, Start and End Date, Duration (hours and minutes).

Add New Elective	Activity		
Activity Name *	Activity Type *		
		Q	
Start Date *	End Date *	Duration Hours *	Duration Minutes
22/02/2021	22/02/2021	<b>*</b>	

4. **Optional:** Select the Elective PD guidelines that the activity addressed by ticking check boxes. (**Note**: check boxes only appear once the Elective Activity details have been filled in).

Elective PD Guidelines (optional)
• As a guide, Elective PD should meet at least one of the following guidelines. Please select one or more that apply to this activity (optional).
Enhanced teaching practice to effect positive change and impact on student/child learning progress and achievement     Linked to clear and relevant goals that are related to improving student/child outcomes     Job-embedded and provided opportunities for collaboration, transference and application     Involved opportunities to give and receive feedback and/or undertake self-reflection and reflection on the teaching practice of others     Research based and evidence based
Research based and evidence based

5. **Optional:** If "Professional Reading" is the activity selected, you will need to write a statement in the comment box about how it impacted your teaching practice and tick the declaration box to declare it meets the Professional Reading activity criteria.

Professional reading activity	
O Professional reading Elective PD activities, must address the following criteria: • meet the Standards at the applicable accreditation level • be job embedded and provide opportunities for collaboration, transference and application • be a self-reflection on how this reading has impacted teaching practice • be research based and evidence based.	
How did this professional reading activity impact your teaching practice? *	
Declaration	0 char(s). You must enter 300 - 1800 chars.
I declare this professional reading activity addresses the criteria listed above.	

6. Select the Standard Descriptor/s at the right accreditation level (choose from Proficient, Highly Accomplished or Lead Teacher) that apply to the PD by ticking the boxes next to the appropriate Standard Descriptors.

ect one or more relevant Standard Descriptors								
Proficient Teache	er Standard Descri	iptors				l	EXPAND TO VIEW	^
Standard 1	□ 1.1.2	□ 1.2.2	□ 1.3.2	□ 1.4.2	□ 1.5.2	1.6.2		
Standard 2	2.1.2	2.2.2	2.3.2	2.4.2	2.5.2	2.6.2		
Standard 3	3.1.2	3.2.2	3.3.2	3.4.2	3.5.2	3.6.2	3.7.2	
Standard 4	4.1.2	4.2.2	4.3.2	4.4.2	4.5.2			
Standard 5	5.1.2	5.2.2	5.3.2	5.4.2	5.5.2			
Standard 6	6.1.2	6.2.2	6.3.2	6.4.2				
Standard 7	7.1.2	7.2.2	7.3.2	7.4.2				
lighly Accomplished Standard Descriptors								
ead Teacher Standard Descriptors								

7. Describe how the activity addressed the Standard Descriptor/s in the comment box (write 300-1800 characters).

How did this activity address the Standard Descriptor/s? *		
0 chars(s). You must enter 300 - 1800 characters.		
Return to dashboard	Save Draft	Add Elective Activity

8. When finished, click the 'Add Elective Activity' button to save the entry.

How did this activity address the Standard Descriptor/s? *	
0 chars(s). You must enter 300 - 1800 characters.	
Return to dashboard	Save Draft Add Elective Activity